

GGHA Timekeeper Welcome 2008

September 3, 2008

On behalf of the GGHA, I would like to welcome you to our association as new officials!

Being a timekeeper is an important job, within the game itself, with a lot of responsibility.

The following is a list of some of the important duties required of the Timekeeper;

*-all penalties and correct infraction codes need to be listed in the proper columns, on the gamesheets, along with correct players number, and time of penalties (correct period). This is not only important for our Association records, but also the Lower Lakes Female Hockey League (LLFHL) as well as the OWHA, which keeps track of repeat offenders. Warnings and suspensions are given based on the information found on the gamesheets.*

*-all gamesheets need to have specific information filled out on the top of the forms, correctly. LLFHL (OWHA) game numbers must be present, number of periods (usually 3), time of each period (10,10,12 for example (10 min 1st period, 10 min 2nd period, 12 min 3rd period)).*

*-a very important item needs to be filled out at the top of the gamesheet; **Curfew or No curfew**. This is important to know, especially during playoff games. If a game is curfewed, it can be stopped anytime within the game, if the actual game goes longer than the time allowed. For example, most of our ice time is in 1 hour intervals. A game can be stopped (curfewed) if it runs longer than our 1 hour interval. No matter what the score is or what period you are in. **And it is the Timekeeper's job, to know this rule, and ring the buzzer if the game runs on.** If the game has a curfew, Both teams coaches must initial the gamesheet beside the curfew box.*

*-of course team names and division levels need to be entered correctly on the gamesheets. Again, the gamesheet is a legal document.*

The last three items above, are usually checked/verified by the officials at the start of the game; they should already be filled out. But the first item is the sole responsibility of the timekeeper, all the while you are operating the clock, no less!

If at anytime you are in doubt, do not hesitate to ask the ref during a stoppage in the game. She/He will be happy to assist you.

For the first few games, I have you paired up with experienced timekeepers; They will show you how to manage your time, how to work the clocks, and how to fill in the gamesheets. If you want to take notes, especially for operating the clocks, I encourage you to do so.

Since you are paired up with an experienced Timekeeper for training, you will not be paid for these games. Once you feel confident to do some games on your own, you will be paid \$8.00 per game.

Please arrive at all of the games 10 minutes before starting time. I would ask that you go to the referee's room, where I have asked the other Timekeepers to wait for you.

If you have any questions, do not hesitate to give me a call, or shoot me an email.

Good luck and have fun!!

Regards,

Rick Ingles  
Officials Scheduler, GGHA